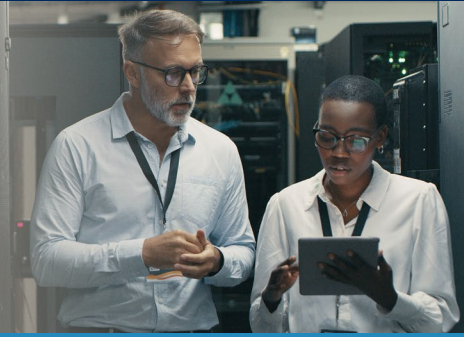




Securing today
and tomorrow

IT Specialist Career Opportunity at the Social Security Administration Woodlawn, MD or Washington, D.C.



GS-13 IT Specialist

Requirements & Qualifications

To qualify, you must be a U.S. citizen and have excellent customer service, communication, problem solving, and analytical skills. Additional qualifications are as follows:

Applicants must qualify for the series and grade of the posted position. Your resume is the key means we have for evaluating your experience as it relates to this position. Experience must be IT- related; the experience may be demonstrated by paid or unpaid experience and/or completion of specific, intensive training (for example, IT certification), as appropriate. Your resume must provide sufficient experience and/ or education, knowledge, skills, abilities, and proficiency of any required competencies to perform the specific position for which you are applying.

To qualify for this position, the applicant must demonstrate the following competencies:

- Attention to Detail - Is thorough when performing work and conscientious about attending to detail.
- Customer Service - Works with clients and customers to assess their needs, provide information or assistance, resolve their problems, or satisfy their expectations; know about available products and services; and is committed to providing quality products and services.
- Oral Communication - Expresses information to individuals or groups effectively, taking into account the audience and nature of the information; makes clear and convincing oral presentations; listens to others, attends to nonverbal cues, and responds appropriately.
- Problem Solving - Identifies problems; determines accuracy and relevance of information; uses sound judgment to generate and evaluate alternatives, and to make recommendations.

Based on your qualifications such as experience, education, or a combination of both, you may be considered for positions at the GS 12-13 grade level.

Excellent Benefits

- Earn 13 paid vacation days a year, then
 - 20 days a year after 3 years
 - 26 days a year after 15 years
- Earn 13 paid sick days each year
- 11 paid Federal holidays
- Health benefits including medical, dental, and vision; and access to flexible spending accounts
- Life Insurance
- Pension benefits under the Federal Employees Retirement System and Optional Thrift Savings Plan (similar to a 401k). The government matches your contribution up to 5% of your salary.
- Flexible work schedules
- Telework Opportunities
- Competitive Salary
- Eligibility for the Public Service Student Loan Forgiveness Program

CONTACT US

For more information, visit:

www.ssa.gov/careers

Please submit resumes/transcripts to:

ORES.Jobs@ssa.gov

We encourage you to view the job announcement on USAJobs at www.usajobs.gov/job/754571700 to learn more about the position, requirements, and qualifications.

If your application materials do not demonstrate the specialized experience and education required for this position, your application will be ineligible for further consideration.

Special Instructions for emailing your resume:

Please keep in mind that emailing your resume is not a secure mean of communication with us. It is possible that information you include in an email could be intercepted and read by others outside of SSA and used by those third parties for purposes you did not intend. For this reason, we ask that you limit the personal information you send to that which is necessary. Do not include any Social Security numbers.