SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Ralph Regula
Chairman, Subcommittee on Labor, Health and Human
Services, and Education
Committee on Appropriations
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

SSA continues to be focused on results that create more efficient functions within the Agency, generate cost savings and improve performance. In FY 2005, SSA completed eight competitive sourcing competitions. These competitions have resulted in service improvements, increased efficiency and reduced costs to the Agency.

Through a measured, consistent approach to competitive sourcing, SSA is continuing its efforts to provide better service to the American public. If there are any questions concerning the report, your staff may contact Myrtle S. Habersham, Chief Strategic Officer, at 410-965-7401.

Sincerely,

/s/

Jo Anne B. Barnhart

Enclosures:
Tab A - FY 2005 Competitive Sourcing Activities Summary
Tab B - Projected Number of FTEs Scheduled for Competition in FY 2006
Tab C - Alignment of Competitive Sourcing and Human Capital

SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Arlen Specter
Chairman, Subcommittee on Labor, Health
and Human Services and Education
Committee on Appropriations
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Charles E. Grassley
Chairman, Committee on Finance
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's (OMB) guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable David R. Obey
House of Representatives
Washington, D.C. 20515

Dear Mr. Obey:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable J. Dennis Hastert Speaker
of the House of Representatives
Washington, D.C. 20515

Dear Mr. Speaker:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's (OMB) guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Henry A. Waxman
Government Reform Committee
House of Representatives
Washington, D.C. 20515

Dear Mr. Waxman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Jim McCrery
Chan nan, Subcommittee on Social Security
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Joseph I. Lieberman
Committee on Homeland Security and Governmental Affairs
United States Senate
Washington, D.C. 20510

Dear Senator Lieberman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Max Baucus
United States Senate
Washington, D.C. 20510

Dear Senator Baucus:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Richard B. Cheney
President of the Senate Washington,
D.C. 20510

Dear Mr. President:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Sander M. Levin
Subcommittee on Social Security
House of Representatives
Washington, D.C. 20515

Dear Mr. Levin:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Susan M. Collins
Chairman, Committee on Homeland Security and Governmental Affairs
United States Senate
Washington, D.C. 20510

Dear Madam Chairman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Tom Davis
Chairman, Committee on Government Reform
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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SOCIAL SECURITY

The Commissioner

December 27, 2005

The Honorable Tom Harkin
Committee on Appropriations
United States Senate
Washington, D.C. 20510

Dear Senator Harkin:

The purpose of this letter is to transmit to you the Social Security Administration's (SSA) Report to Congress on Fiscal Year (FY) 2005 Competitive Sourcing Efforts as required by the Consolidated Appropriations Act of Fiscal Year 2004. The report has been prepared in accordance with the Office of Management and Budget's guidelines.

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Social Security Administration

FY 2005 COMPETITIVE SOURCING ACTIVITIES SUMMARY WORKSHEET

COMPLETED COMPETITIONS

(Dollars in Millions)

Competition Description														
Agency	Bureau	Primary Activity Code	Secondary Activity Code	Additional Activity Code	Description of Activity Competed	Type of Competition	Location (State)	# of FTE in study	# of Bids Received	Start Date (MM/DD/YYYY)	End Date (MM/DD/YYYY)	Expected Phase-In Completion Date (MM/DD/YYYY)	Actual Phase-In Completion Date (MM/DD/YYYY)	Source Selection Strategy Used
STREAMLINED COMPETITIONS														
SSA		Y570 Visual Information Program Activities and Operations			Electronics Technician	Streamlined Competition without MEO	MD	1.000	N/A	7/1/2005	8/24/2005	12/1/2005		
SSA		Y820 Administrative Management and Correspondence Services			Mailroom Clerk	Streamlined Competition without MEO	TX	1.000	N/A	7/1/2004	10/1/2004	10/1/2004	2/1/2005	
SSA		S210 Building Management			Conference Room Scheduler	Streamlined Competition without MEO	MD	1.000	N/A	7/1/2005	8/24/2005	12/1/2005		
SSA		H118 Nursing Services			Occupational Health Nursing Services	Streamlined Competition without MEO	MD	5.000	N/A	7/1/2005	8/29/2005	12/1/2005		
SSA		S739 Locksmithing			Locksmith Services	Streamlined Competition without MEO	MD	1.000	N/A	7/1/2005	8/24/2005	12/1/2005		
SSA		Y820 Administrative Management and Correspondence Services			Cash Collection Clerks	Streamlined Competition without MEO	MD	2.000	N/A	7/1/2005	8/24/2005	12/1/2005		
SSA		D100 Regulatory Activities Support			Supply Technicians	Streamlined Competition without MEO	VA	2.000	N/A	7/1/2005	9/22/2005	12/1/2005		
SSA		W210 Telephone Systems			Telecommunication Specialists	Streamlined Competition without MEO	VA	2.500	N/A	7/1/2005	9/6/2005	12/1/2005		
SSA		Y820 Administrative Management and Correspondence Services			Federal Records Center Unit (mailroom function)	Streamlined Competition without MEO	MD	35.500	N/A	7/1/2005	9/6/2005	12/1/2005		
SUBTOTAL, STREAMLINED COMPETITIONS								51	0					

STANDARD COMPETITIONS															
SUBTOTAL, STANDARD COMPETITIONS									0	0					

TOTAL, ALL COMPETITIONS									51	0					

FY 2005 FIXED COSTS*	0.736

**Note: These costs are not competition-specific*

Social Security Administration
FY 2005 COMPETITIVE SOURCING ACTIVITES SUMMARY WORKSHEET

COMPLETED COMPETITIONS
(Dollars in Millions)

			Savings and/or Performance Improvements					
Winning Provider	FY 2005 Costs	Total Cost - All Years	Estimated Savings	Period of Est. Savings (Performance Period--in years)	Annualized Savings	Actual Savings(if available)	Saving Methodology: Calculation/Proxy	Quantifiable Description of Improvements in Service or Performance (if appropriate)
in-house government personnel (I/H)	0.001	0.001	0.000	5.000	0.000			
private sector source (CTR)	0.000	0.000	0.061	4.000	0.015	0.013	Calculation	
in-house government personnel (I/H)	0.001	0.001	0.000	5.000	0.000			
public reimbursable source (PRS)	0.013	0.013	0.579	5.000	0.116			
in-house government personnel (I/H)	0.001	0.001	0.000	5.000	0.000			
in-house government personnel (I/H)	0.004	0.004	0.000	5.000	0.000			
private sector source (CTR)	0.001	0.001	0.115	5.000	0.023			
in-house government personnel (I/H)	0.001	0.001	0.000	5.000	0.000			
in-house government personnel (I/H)	0.037	0.037	0.000	5.000	0.000			
	0.059	0.059	0.755		0.154	0.013		

		0.000			N.D.			
		0.000			N.D.			
		0.000			N.D.			
		0.000			N.D.			
		0.000			N.D.			
	0.000	0.000	0.000		0.000	0.000		

	0.059	0.059	0.755		0.154	0.013	

Social Security Administration
FY 2005 COMPETITIVE SOURCING ACTIVITIES SUMMARY SHEET

Announced Competitions*
(Dollars in Millions)

Competition Description											
Agency	**Bureau**	**Primary Activity Code**	**Secondary Activity Code**	**Additional Activity Code**	**Description of Activity Competed**	**Type of Competition**	**Location (State)**	**# of FTE in study**	**Source Selection Strategy Used (If Known)**	**Incremental Costs of Conducting Studies**	**Anticipated Savings or Quantifiable Description of Improvements in Service or Performance** (if available)
STREAMLINED COMPETITIONS											
SSA		S717 Motor Vehicle Maintenance			Automotive Inspector	Streamlined Competition without MEO	MD	1		0.000	
SSA		S753 Facility Security Management			Security Systems Technicians	Streamlined Competition without MEO	MD	2.35		0.000	
										0.000	
										0.000	
										0.000	
										0.000	
										0.000	
										0.000	
										0.000	
										0.000	
SUBTOTAL, STREAMLINED COMPETITIONS								3.35		0.000	
STANDARD COMPETITIONS											
										0.000	
										0.000	
										0.000	
										0.000	
										0.000	
SUBTOTAL, STANDARD COMPETITIONS								0		0.000	
TOTAL, ALL COMPETITIONS								3.35		0.000	
CANCELLED COMPETITIONS (pre-performance decision)											
										0.000	
										0.000	

Social Security Administration
FY 2003 and FY 2004 COMPETITIVE SOURCING ACTIVITIES

SAVINGS & PERFORMANCE UPDATE
(Dollars in Millions)

Agency	Bureau	Function Competed	Type of Competition	Total Estimated Savings (As reported to Congress in past 647 reports)	Total Performance Period (in years)	Actual Phase-In Completion Date (MM/DD/YYYY)	Actual Accrued Savings FY 2002	Actual Accrued Savings FY 2003	Actual Accrued Savings FY 2004	Actual Accrued Savings FY 2005	Total Actual Accrued Savings	Pd Over Which Actual Savings Accrued (In Years)	Savings Methodology:Calculation/ Proxy	Quantifiable Description of Imporvements in Service or Performance (if appropriate)
STREAMLINED COMPETITIONS														
SSA		Parking and Badging	Streamlined Competition without MEO	0.875	5	10/1/2004				0.121	0.121	1	Calculation	
SUBTOTAL, STREAMLINED COMPETITIONS				0.875							0.121			
STANDARD COMPETITIONS														
SSA		Help Desk	Standard competition	35.364	5	11/1/2004				6.209	6.209		Calculation	On a monthly average, the service provider shall answer a minimum of 98% of all customer calls by human response within 24 seconds of Automated Call Distributor processing.
											0.000			
											0.000			
SUBTOTAL, STANDARD COMPETITIONS				35.364							6.209			
TOTAL, ALL COMPETITIONS				36.239							6.330			

Total Projected Number of Full-time Equivalents Scheduled for Competition in Fiscal Year 2006

The Social Security Administration plans to analyze activities involving 329 full-time equivalents (FTE) in fiscal year 2006 for potential competition.

Alignment of Competitive Sourcing and Human Capital

One of the ways the Agency has strengthened the needed infrastructure for competitions is the use of a cross-component Competitive Sourcing Workgroup. Representatives from the Office of Human Resources (OHR) are active participants along with representatives from each of SSA's components. The workgroup supports SSA's competitive sourcing effort in a variety of ways such as assisting in the development of the FAIR Act Inventory, updating lessons learned, developing internal competitive sourcing guidance, providing feedback on OMB guidance, and serving as a link to Agency components in the area of competitive sourcing.

OHR has worked with various staffs that were performing studies to ensure that there are workable placement plans, if needed, for all affected employees.

On an agency-wide scale, OHR has been actively working for many years to identify and properly plan for the effect that the impending retirement wave will have on its ability to deliver services. The primary document that captures this effort is the "Retirement Wave Analysis." First done in 1998, this analysis has been updated in 2000 and 2004, and we are now moving to annual updates. This plan was updated in 2005 and shared with all staffs, including the Office of Competitive Sourcing (OCS).

"The Retirement Wave Analysis" helps SSA to identify potential skills imbalances and competency gaps, with an eye towards helping Agency executives address these before they actually occur. This document, which is shared with all SSA components, including OCS, reinforces that competitive sourcing should be considered when determining how best to address these losses.

OHR monitors SSA's success in addressing the potential problems identified in the "Retirement Wave Analysis" via the "Future Workforce Transition Plan (FWTP)." This document contains a number of specific activities that have been identified as necessary to stay ahead of the potentially negative effects of the retirement wave. The "FWTP" is updated quarterly and reflects, among other information, reorganization/restructuring activities, skills gaps analyses, training and competitive sourcing activities.

Finally, OHR has developed a "Human Capital Plan (HCP)" in support of the President's Management Agenda item on the Strategic Management of Human Capital. The "HCP," which has also been shared with OCS, is aligned with the Agency Strategic Plan. It indicates that the Agency is using competitive sourcing studies to examine various methods for providing high-quality, citizen centered service.

The "HCP" references SSA's "Competitive Sourcing Human Resources Plan," which outlines alternatives for employees who are displaced as a result of competitive sourcing, such as the use of career counselors to provide guidance in establishing a new career. It also references SSA's "Labor Relations Strategy for Competitive Sourcing," which addresses possible strategies for meeting the labor relations obligations arising from competitive sourcing. These items are addressed in the Workforce Planning section of our "HCP."